



## Overview & Scrutiny Committee

**Date:** Monday 15 June 2020

**Time:** 10.00 am **Public meeting** Yes

**Venue:** This meeting will be conducted virtually using Microsoft Teams  
[Click here to view the meeting.](#)

### Membership

Councillor Lisa Trickett (Chair)	Birmingham City Council
Councillor Cathy Bayton (Vice-Chair)	Association of Black Country Authorities
Councillor Lynnette Kelly (Vice-Chair)	Coventry and Solihull Local Authorities
Councillor Ahmad Bostan	Sandwell Metropolitan Borough Council
Councillor Richard Brown	Coventry City Council
Paul Brown	Black Country Local Enterprise Partnership
Councillor Chris Cade	Warwickshire Non-Constituent Local Authorities
Councillor Dean Carroll	Shropshire Non-Constituent Local Authorities
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Brian Douglas-Maul	Walsall Metropolitan Borough Council
Councillor Peter Fowler	Birmingham City Council
Councillor Angus Lees	Dudley Metropolitan Borough Council
Mike Lyons	Greater Birmingham & Solihull Local Enterprise Partnership
Councillor Dr. Simon People	Staffordshire Non-Constituent Local Authorities
Councillor Lucy Seymour-Smith	Birmingham City Council
Councillor Stephen Simkins	Association of Black Country Authorities
Councillor Paul Sweet	City of Wolverhampton Council
Councillor Kate Wild	Solihull Metropolitan Borough Council
Sarah Windrum	Coventry & Warwickshire Local Enterprise Partnership

Quorum for this meeting shall be 13 members

If you have any queries about this meeting, please contact:

**Contact** Tanya Patel, Governance Services Officer  
**Telephone** 0121 214 7689  
**Email** [Tanya.Patel@wmca.org.uk](mailto:Tanya.Patel@wmca.org.uk)

# AGENDA

No.	Item	Presenting	Pages
<b>Meeting Business Items</b>			
1.	Apologies for Absence	Chair	None
2.	Declarations of Interests Members are reminded of the need to declare any disclosable pecuniary interests they have in an item being discussed during the course of the meeting. In addition, the receipt of any gift or hospitality should be declared where the value of it was thought to have exceeded £25 (gifts) or £40 (hospitality).	Chair	None
3.	Minutes - 9 March 2020	Chair	1 - 4
<b>Items for Discussion</b>			
4.	Recovery Planning: Current Position, Approach and Portfolio Updates <ul style="list-style-type: none"> <li>• Introduction – Deborah Cadman</li> <li>• Economy &amp; Innovation – Councillor Ian Brookfield / Julia Goldsworthy</li> <li>• Transport – Laura Shoaf</li> <li>• Skills &amp; Productivity – Clare Hatton</li> <li>• Housing &amp; Land – Gareth Bradford</li> </ul>	Chair	Verbal Report
5.	Scrutiny Review: 'Effectiveness of Transport Delivery Committee in Overseeing the Delivery of WMCA Transport Policies' - Progress Update on Recommendations	Tim Martin	5 - 10
6.	Forward Plan <ul style="list-style-type: none"> <li>• WMCA Board</li> <li>• Overview &amp; Scrutiny Committee</li> </ul>	Lyndsey Roberts	11 - 16
<b>Date of the next meeting</b>			
7.	Monday 13 July 2020 at 10.00am	Chair	None



## West Midlands Combined Authority

### Overview & Scrutiny Committee

Monday 9 March 2020 at 10.00 am

#### Minutes

#### Present

Councillor Lisa Trickett (Chair)	Birmingham City Council
Councillor Cathy Bayton (Vice-Chair)	Association of Black Country Authorities
Councillor Ahmad Bostan	Sandwell Metropolitan Borough Council
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Angus Lees	Dudley Metropolitan Borough Council
Councillor Dr. Simon People	Staffordshire Non-Constituent Local Authorities
Sarah Windrum	Coventry & Warwickshire Local Enterprise Partnership

#### In Attendance

Dan Essex	West Midlands Combined Authority
Laurence Goldberg	West Midlands 5G
Clare Hatton	West Midlands Combined Authority
Chris Holmes	West Midlands 5G
Lesley Holt	West Midlands 5G
Linda Horne	West Midlands Combined Authority
David Kinshott	West Midlands 5G
	Young Combined Authority Board

#### Item Title No.

#### 35. Apologies for Absence

Apologies for absence were received from Paul Brown (Black Country LEP), Councillor Richard Brown (Coventry), Councillor Chris Cade (Warwickshire Non-Constituent authorities), Mike Lyons (Greater Birmingham & Solihull LEP) and Councillor Stephen Simkins (Association of Black Country Authorities).

#### 36. Inquorate Meeting

Tim Martin, Head of Governance, Clerk and Monitoring Officer, indicated that this meeting was inquorate and therefore decisions taken at the meeting would be submitted to the WMCA Board on 20 March 2020 for formal approval.

**37. Minutes**

The minutes of the meeting held on the 18 December 2019 were agreed as a correct record.

**38. Councillor Keith Linnecor**

The Chair noted the funeral being held later in the day for Councillor Keith Linnecor, who was a longstanding member of the Transport Delivery Committee from Birmingham City Council who died on 13 February. She paid tribute to Councillor Linnecor's many years of public service and his commitment to improving public transport services across the region.

**39. Matters Arising**

**Scrutiny Review into the Effectiveness of Transport Delivery Committee in Overseeing the Delivery of WMCA Transport Policies**

Further to the request of Councillor Cathy Bayton, the Monitoring Officer advised the committee that the Portfolio Lead for Transport was currently considering a response to the recommendations contained within the scrutiny review, and he understood that a response would be provided before the WMCA Board next meet on 20 March 2020.

**Mayoral Question Time: Budget – Response to recommendations presented to the WMCA Board on 17 January 2020**

The committee noted the response received from the Mayor in respect of the issues it had identified following the Budget Q&A on 18 December 2019. However, there was some concern that the response did not fully address the issues raised and lacked detail about the specific actions that would be taken in response to these issues.

The Monitoring Officer advised that the constitutional aspect of the Mayoral Q&A process had now been discharged following the receipt of the Mayor's response to the committee's concerns. Whilst the committee accepted this procedural guidance, members were keen that the Chair brought their views to the attention of the WMCA Board when it met on 20 March with a view to ensuring that these points are not lost in future dialogue.

**40. West Midlands 5G Presentation**

The committee received a presentation from Chris Holmes, David Kinshott, Laurence Goldberg and Lesley Holt from the West Midlands 5G team which outlined the 5G pilot project in the West Midlands, the benefits it would deliver, delivery progress to date, funding arrangements and those who would be able to benefit from the roll out of 5G across the region.

In regard to SME's taking advantage of 5G, the committee were informed that discussions with partners on accelerators were being undertaken and different levels of engagement were being undertaken to ensure SMEs and larger organisations were exposed to the same opportunities. Sarah Windrum highlighted the need to establish awareness of the difference between the 5G offer to consumers and 5G for commercial organisations. Councillor Mike Chalk noted limitations in the roll out of 5G within Non-Constituent authorities and enquired how long it would take for 5G to reach the whole region.

The WM5G Infrastructure Acceleration Consultant explained that the pilot programme was limited within its scope and it would be for commercial operators to deliver 5G access to all residents across the West Midlands region.

In order to access the benefits of 5G it was noted that new consumer hardware would be required, and members stressed the importance of ensuring disadvantaged communities and other harder to reach groups would be able to access and benefit from 5G, avoiding increasing the region's inequality gap. Members were disappointed that the Portfolio Lead for Culture & Digital had not been able to attend the meeting and give his opinion on how to address increasing evidence of a 'digital divide'.

Resolved:

WM5G be thanked for its informative presentation.

**41. Single Assurance Framework Project**

The committee received a report from the Monitoring Officer providing them with an overview of the Single Assurance Framework Project. The committee noted the drivers for change as outlined in the report and the intent of the project to develop the Single Assurance Framework which would provide a single set of systems, processes and protocols designed to provide evidence-based and independent assessment of the governance, risk management and control processes for the WMCA.

Councillor Cathy Bayton highlighted the need to ensure that appropriate, suitable and transparent approval processes were in place for Investment Programme approvals. The Director of Finance indicated that currently there was a cap on the Investment Programme and discussions were being held with local authority leaders on the future prioritisation of the Investment Programme through the development of a new criteria.

Resolved:

The report be noted.

**42. Scrutiny Review: The effectiveness of the WMCA's governance arrangements in delivering the policy objectives of the WMCA**

The Chair informed the committee that the scrutiny review group looking into the effectiveness of the WMCA's governance arrangements in delivering the policy objectives of the WMCA had now concluded. Deliberation on the key items to take forward into the recommendations were being agreed within members of the review group, and would be shared with members once finalised. It was intended that the final report would be submitted to the Senior Leadership Team for consideration and would be shared with the Mayor following the election on 7 May.

Resolved:

The update on the scrutiny review be noted.

**43. Mayoral Q&A: Connectivity - 13 February 2020**

The committee considered a report from the Statutory Scrutiny Officer outlining the issues arising out of the Mayoral Q&A session on connectivity held on 13 February. The report noted a number of broad conclusions arising out of the responses received from the during the Q&A session. The conclusions outlined in the report were approved by members of the committee and would be taken forward for submission to the WMCA Board on 20 March 2020.

Recommended to the WMCA Board that:

The conclusions of the committee following the Mayoral Q&A on connectivity set out in the report be considered.

**44. Adult Education Budget - Update on Recommendations**

The committee received a report from the Director of Productivity & Skills providing an update on the progress with the delivery of the devolved Adult Education Budget, including progress with the recommendations previously made by the Scrutiny Working Group.

The committee were pleased with the progress made to date. Councillor Angus Lees welcomed measuring the outcomes of employment and the move towards procurement of providers within the local area. Councillor Ahmad Boston requested further information on the developments of Adult Education Budget in supporting learners with additional needs. Councillor Cathy Bayton suggested that further work needed to be undertaken on the 'learning for learning's sake' agenda which data showed could help slow the onset of dementia. She also highlighted concerns with the lack of monitoring for those being home schooled.

Resolved:

The update on delivery of the Adult Education Budget, including progress with the recommendations previously made by the Scrutiny Working Group, be noted.

**45. Forward Plan**

The committee noted a forward plan of items that were to be reported to the WMCA Board.

**46. Date of Next Meeting**

To be advised following the WMCA Board AGM on 5 June 2020.

The meeting ended at 12.00 pm.



## Overview & Scrutiny Committee

<b>Date</b>	15 June 2020
<b>Report title</b>	Scrutiny Review: 'Effectiveness of Transport Delivery Committee in Overseeing the Delivery of WMCA Transport Policies' - Progress Update on Recommendations
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7552
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: <a href="mailto:tim.martin@wmca.org.uk">tim.martin@wmca.org.uk</a> tel: (0121) 214 7435

**Recommendation(s) for action or decision:**

**The Overview & Scrutiny Committee is recommended to:**

- (1) Note the work programme taking forward the recommendations arising out of the Transport Governance Review.

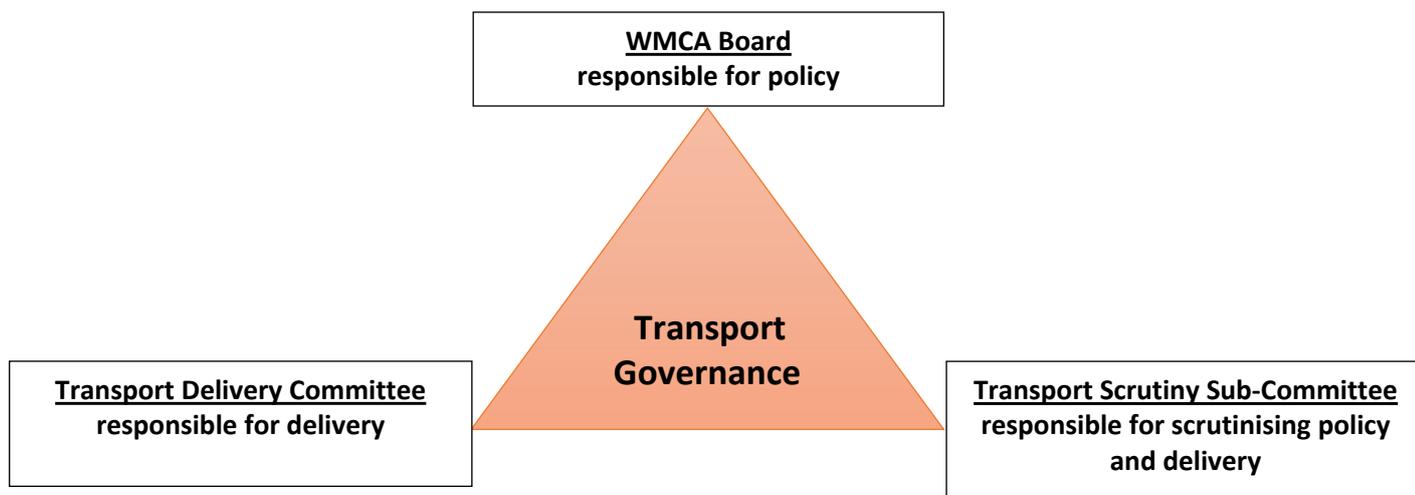
## **1. Purpose**

- 1.1 The purpose of this report is to inform the committee of how the recommendations arising out of the transport governance scrutiny review, that have now been agreed by WMCA Board, will be taken forward.

## **2. Background**

- 2.1 Following its establishment in 2016, the WMCA established a number of thematic boards that provide political leadership and oversight of the authority. Transport Delivery Committee, which previously existed within Centro and the West Midlands Integrated Transport Authority governance structures, became part of the WMCA with responsibility for overseeing the delivery of those transport policies agreed by the WMCA Board.
- 2.2 At its meeting on 2 September 2019, the Overview & Scrutiny Committee identified transport as a key area of focus and agreed to undertake a scrutiny review that looked at the effectiveness of Transport Delivery Committee in overseeing the delivery and impact of the transport policies three years on from the establishment of the WMCA.
- 2.3 At its meeting on 22 October, the committee agreed the key objectives for the review, being to:
  - (a) Understand the current role of Transport Delivery Committee in overseeing and monitoring the delivery and impact of the WMCA's transport policies, and its effectiveness in undertaking this role.
  - (b) Determine whether the effectiveness of Transport Delivery Committee could be enhanced by changes in the governance arrangements of the committee.
  - (c) Recommend an effective transport governance structure (including transport scrutiny arrangements) that will positively contribute towards the delivery of transport policies and the delivery of the wider ambitions of the WMCA, as determined by the Annual Business Plan.
- 2.4 The review group was chaired by Councillor Cathy Bayton, Vice-Chair of the Overview & Scrutiny Committee and also comprised Councillor Ahmad Boston and Councillor Angus Lees. The review was undertaken during November 2019 and was supported by William Britton (Transport Strategy Researcher), Dan Essex (Governance Services Manager) and Lyndsey Roberts (Scrutiny Officer).
- 2.5 At its meeting on 17 January 2020, the WMCA Board considered the findings of the scrutiny review and subsequently approved the recommendations made in the scrutiny review's final report.

## Transport Governance Responsibilities within the WMCA



### Recommendations – Progress Update

- **Recommendation 1: Strengthen Transport Delivery Committee**

1. *The role of Transport Delivery Committee can be strengthened through a number of targeted changes, including:*
  - *greater clarity over the committee's terms of reference to strengthen the accountability for transport delivery responsibilities;*
  - *a clearer annual workplan aligned to the WMCA's Annual Plan;*
  - *Incorporate the work of the Lead Member Reference Groups into the main work programme of the committee to ensure full member involvement and to provide greater transparency;*
  - *a refreshed role profile for members will further help this.*
2. *Recognising that the committee could strengthen individual member accountability through a review of the size of its membership.*
3. *Formalise quarterly meetings between the Portfolio Lead for Transport and the chair of the committee to discuss matters of shared interest.*

Update: Given the unexpected impact of the Covid-19 pandemic on the governance of the WMCA, work to implement these recommendations is only starting to commence. This work will centre around the redrafting of the committee's terms of reference and the role profile of committee members. It will be led by officers from Transport for West Midlands and the Head of Governance, and the Portfolio Lead for Transport and Chair/Vice-Chairs of Transport Delivery Committee will be fully engaged.

Timescale: It is expected that this work will conclude by the end of September 2020.

- **Recommendation 2: Establish a Strategic Transport Board**

*The creation of a new Strategic Transport Board would help facilitate the closer engagement between the Portfolio Lead for Transport and cabinet members for transport within constituent authorities that was identified within paragraph 23 of this report. Whilst setting transport policy would remain the responsibility of the WMCA Board, a new Strategic Transport Board would provide a structured forum to discuss regional transport matters and, supported by appropriate senior transport officers from the Strategic Transport Officers Group, embed closer working relationships and provide the mechanism to resolve problems earlier within a transport scheme's delivery.*

Update: The first meeting of the Strategic Transport Board was held on 29 May, where the constituent authority cabinet members for transport met with the WMCA's Portfolio Lead for Transport to discuss strategic transport related matters. This meeting is in its embryonic stage, and further work will be undertaken to develop the board during the coming months including producing detailed Terms of Reference. Work is being led by officers from Transport for West Midlands along with the Portfolio Lead for Transport. Feedback from cabinet members who participated in the meeting was encouraging, with an immediate recognition of the value in establishing the board.

Timescale: The inaugural meeting of the Strategic Transport Board was held on 29 May 2020. The next meeting of the board will be held on 10 June 2020.

- **Recommendation 3: Establish a Transport Scrutiny Sub-Committee**

*The WMCA needs rigorous scrutiny of its transport policy making and delivery. The creation of a Transport Scrutiny Sub-Committee, reporting into the Overview & Scrutiny Committee, will clearly set out where this responsibility sits. Ideally, membership of the sub-committee should be drawn from any member of the transport scrutiny committees within the constituent authorities to improve lines of communication and maximise member expertise. The sub-committee will scrutinise transport policy as determined by the WMCA Board and transport delivery that was the responsibility of Transport Delivery Committee.*

Update: Terms of Reference for the Transport Scrutiny Sub-Committee will be produced. Discussions will be held with local authorities concerning the membership for the sub-committee. Membership of the sub-committee to be drawn from any member of the transport scrutiny committees within the constituent authorities to improve lines of communication and maximise member expertise. It is envisaged that the chair of the sub-committee would be a member of the Overview & Scrutiny Committee. We will work in conjunction with Transport for West Midlands officers to produce the terms of reference and the Chair and Vice-Chair of Overview & Scrutiny Committee will be engaged in this process.

Timescale: It is expected that the role, purpose and membership of the sub-committee will be determined by the end of September 2020.

- **Recommendation 4: Governance Oversight**

*The WMCA continues to evolve, and the governance that underpins public assurance in the organisation must remain alert, and respond appropriately, to this evolution. To ensure that it remains fit for its purpose, it is necessary for the WMCA Board to be prepared to undertake a full review of its governance within each mayoral cycle.*

Update: The postponement of the Mayoral election until May 2021 means that the new mayoral cycle will not commence for another year. However, there are a number of workstreams currently underway that are looking at the governance of the WMCA, eg. work to evolve the assurance framework that could have implications for the responsibilities of individual committees/boards. As this work develops, the WMCA Board will consider any recommendations that impact on governance structures. This work is under development and an update will be provided at the meeting.

### **3. Wider WMCA Implications**

3.1 There are no specific wider WMCA implications arising from this report.

### **4. Financial Implications**

4.1 There are no specific financial implications arising from this report.

### **5. Legal Implications**

5.1 There are no legal implications arising from this report.

### **6. Equalities Implications**

6.1 There are no equalities implications arising from this report.

### **7. Inclusive Growth Implications**

7.1 There are no specific inclusive growth implications arising from this report.

### **8. Geographical Area of Report's Implications**

8.1 The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

### **9. Other Implications**

None

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## WEST MIDLANDS COMBINED AUTHORITY FORWARD PLAN: JULY 2020 - MARCH 2021

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Single Assurance Framework Project</b>	To approve a new Assurance Framework.	24 July 2020	Yes	n/a	Julia Goldsworthy	No	Governance
<b>Financial Monitoring Report 2020/21</b>	To consider the latest financial position.	24 July 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Economic Recovery Planning</b>	To update on work undertaken to plan for economic recovery.	24 July 2020	No	Cllr Ian Brookfield	Julia Goldsworthy	No	Economy & Innovation
<b>State of the Region Report</b>	To provide the latest state of the region report.	24 July 2020	No	Mayor	Julia Goldsworthy	No	all
<b>Bus Byelaws</b>	To consider proposals for bus byelaws.	24 July 2020	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport
<b>University Station Full Business Case</b>	To approve the full business case for this project.	24 July 2020	Yes Urgent/Not subject to call-in	Cllr Ian Ward	Laura Shoaf	Yes	Transport

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>West Midlands Bike Share Scheme Update</b>	To agree the award of the contract in relation to the Bike Share scheme.	24 July 2020	Yes	Cllr Ian Ward	Laura Shoaf	Yes	Transport
<b>Recovering the Transport Network - Towards a New Normal</b>	To report on the latest steps being undertaken to recover the transport system.	24 July 2020	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport
<b>Financial Monitoring Report 2020/21</b>	To consider the latest financial position.	18 September 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>WMCA Annual Plan 2020/21: Progress Update Summary/Half-Year Review</b>	To consider a summary of progress in terms of delivery against the WMCA Annual Plan 2020/21	13 November 2020	No	n/a	Julia Goldsworthy	No	Policy
<b>Financial Monitoring Report 2020/21</b>	To consider the latest financial position.	13 November 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>WMCA Draft Budget 2021/22</b>	To approve in draft the WMCA budget for 2021/22.	15 January 2021	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Financial Monitoring Report 2020/21</b>	To consider the latest financial position.	15 January 2021	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>WMCA Final Budget 2021/22</b>	To approve the final WMCA budget for 2021/22.	12 February 2021	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Financial Monitoring Report 2020/21</b>	To consider the latest financial position.	19 March 2021	No	Cllr Bob Sleigh	Linda Horne	No	Finance

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**WMCA Overview & Scrutiny Committee - Forward Plan**

<b>Title of Report</b>	<b>Description of Purpose</b>	<b>Date of Meeting</b>	<b>Lead Officer/Member</b>
Centre for Public Scrutiny Review	To receive an update on the implementation of the recommendations arising out of the CfPS review.	13 July 2020	Tim Martin
Mayoral Q&A: Connectivity	To receive a response from the Mayor to the issues raised at the Mayoral Q&A on connectivity on 13 February.	13 July 2020	Tim Martin
		7 September 2020	
Transport Scrutiny Review - Feedback on Recommendations	To receive an update on the progress made on the implementation of the recommendations arising out of the scrutiny review.	2 November 2020	
		14 December 2020	

Adult Education Budget - Scrutiny Review - Feedback on Recommendations	To receive an update on the progress made on the implementation of the recommendations arising out of the scrutiny review.	8 March 2021	Julie Nugent
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